



Coogee Minnows Membership Renewal Instructions

These instructions are for RENEWING Coogee Minnows ONLY

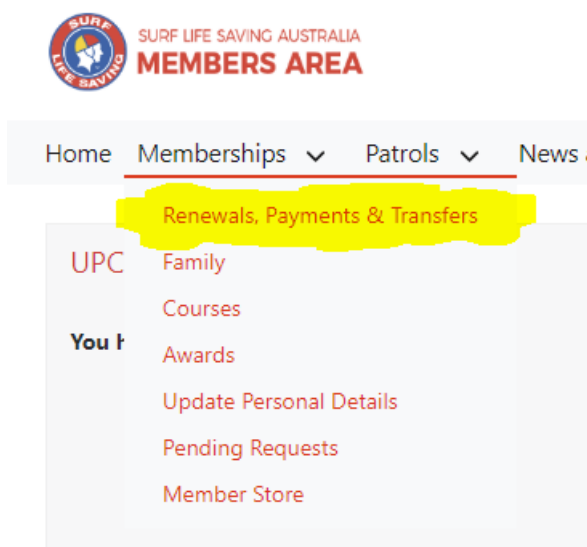
(If you need to register children who DID NOT attend nippers last season please reference "Coogee Minnows New Membership Instructions")

- Renewing a child's Minnows membership is a 2-step process:
 - **Step 1** - Login to the SLSA Portal members.sls.com.au to renew each child's membership. Each child will have their own individual username and password.
 - **Step 2** - Pay membership fees. This is done via the [Trybooking link provided](#) and you can pay for all children in one transaction.
- Registration requires internet access, a credit card and 5 minutes.
- Registrations open 1st August and close midnight 31st August. Any submitted after this date will not be accepted.



- Go to members.sls.com.au

You should have existing login details for each child. Login as each child individually; select “Memberships → Renewals, Payments & Transfers” as below:



You will be presented with a summary of your child’s Coogee SLSC membership:

SURF CLUBS

Coogee (NSW)	
Branch	Sydney Branch
State	Surf Life Saving NSW
Registered Season	2018
Membership Category	Junior Activity Member (5-13 years)
Competition Rights	Yes
Competition Age Category	Under 14
Child Protection Completed	No
Online Payments	MAKE PAYMENT
Renew	Change Category



- Select **Renew**
- **DO NOT** click on **Make Payment** - payments are *not* made through this site
- Check that each child's membership details are correct and if not make the required updates

***NOTE:** If your child's DOB details are incorrect you will need to send an email to info@coogeeinnows.com.au with a copy of their Birth Certificate or passport attached*

- Accept the declaration and enter a parent or guardian name in the box provided. Click **Submit**
- The account is now in a **"Pending"** status and will remain so until full payment is made.
- You can monitor the progress of the membership request from within the SLS members portal
- **DO NOT** select the link to pay online - payments are *not* made through this site
- Once a renewal has been submitted for each child in the family you are ready to make your payment (proceed to the next step of these instructions - **"Payment Instructions"**)



- **Payment Instructions**

A single payment should be made for *all* children in your family regardless of whether they are NEW or RENEWING members.

Complete each child's individual Lifesaving Online registration then make **ONE** payment.

Each child's registration will remain in a pending state until the correct payment is made

Family discounts apply ONLY to children who are siblings (brothers and sisters)

- Click on the link below to make your payment. This is the **ONLY** method of payment.

<https://www.trybooking.com/CXWT>

- Read the instruction on the welcome page and proceed to make your family payment
- Payment cannot be made on Proficiency Day(s)

- **Final Steps**

- Proficiency Days are the **ONLY** opportunities for proficiency swims
- **ALL** children **MUST** attend at Proficiency Day(s) to undertake their proficiency swim (details of the swim can be found on [the Coogee Minnows website](#))