



## **New Coogee Minnows New Membership Instructions**

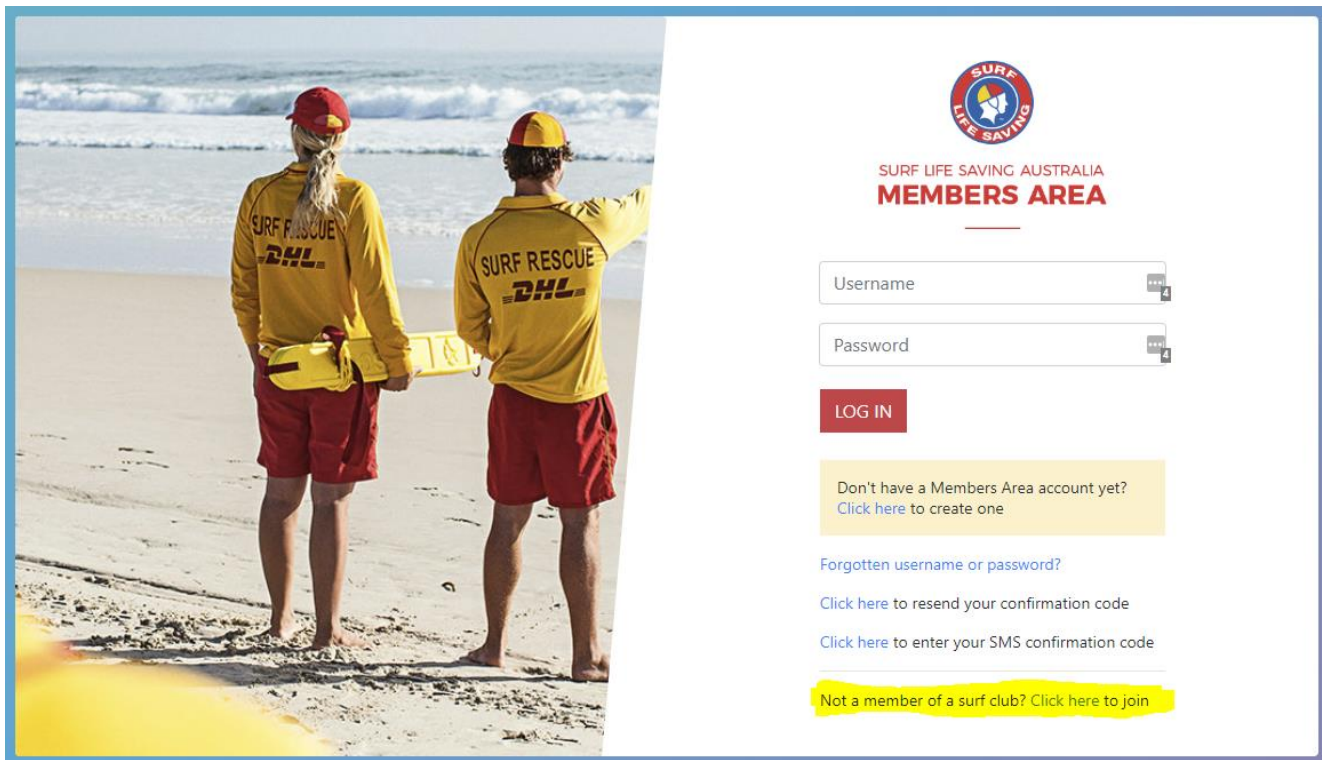
***These instructions are for NEW members of Coogee Minnows***

***(If registering a child who attended nippers last season reference the “Coogee Minnows Membership Renewal Instructions” document)***

- The first step is to create an account on the SLSA Portal for each child in the family
- Registration requires internet access
- **Registrations open 1 August and close midnight 31st August**
- Registrations submitted after this date will not be accepted
- **All** members **MUST** attend a Pool Proficiency
- **New** members must bring documentation confirming date of birth
- Proficiency days for U8-U14 will be held on **Sundays** 9th and 16th September at **UNSW Pool** 2-4pm
- Proficiency day for U6-U7 will be held on **Saturday** 22nd September at **Des Renford Pool** 2-4pm
- New members in U6 or U7 **MUST** attend **one** of the new member information evenings:
  - 6th September 6.00pm or
  - 12th September 5.30pm(with documentation confirming date of birth if not provided previously)
- Proof of birth date is a passport or birth certificate

**How to Access the SLSA Portal** - Go to [members.sls.com.au](https://members.sls.com.au)

From the login screen below select – “Not a member of a surf club? [Click here to join](#)”



The screenshot shows the SLSA Members Area login page. On the left, a photograph shows two surf rescuers in yellow and red gear standing on a beach. On the right, the login interface includes the SLSA logo, the text "SURF LIFE SAVING AUSTRALIA MEMBERS AREA", and input fields for "Username" and "Password". Below these fields is a red "LOG IN" button. Further down, there are links for "Don't have a Members Area account yet? Click here to create one", "Forgotten username or password?", "Click here to resend your confirmation code", and "Click here to enter your SMS confirmation code". The link "Not a member of a surf club? Click here to join" is highlighted in yellow.

(proceed to Step 1 of these instructions “**Applying for Membership**” below)



## 1. Applying for Membership

- At the start of the account creation process you will be asked:  
*“Have you or the person you're signing up on behalf of (e.g. your child) been a member of a surf club or surf lifesaving organisation within the last two years?”*

Select - **NO: [Click JOIN](#)**

Select - **Surf Life Saving Club**

- **Enter Your Details** – Enter the Club details exactly as in the graphic below:

WHO ARE YOU AND WHICH CLUB WOULD YOU LIKE TO JOIN?

Surf Life Saving Club.  
 Academy for Commercial Training  
 Other

Select Club if you or a member of your family are wanting to join a Surf Life Saving Club

Surf Life Saving NSW

Coogee (NSW)

Please start typing the name of the club

First Name

Last Name

Date of Birth

Male

Enter CAPTCHA Code

Continue

- Enter the **First Name, Last Name, Date of Birth, Gender** and **Security Code** for the child you are registering. Click Continue
- **General Details** – Enter as much detail as possible (it is advisable to use the same details for each child where applicable).  
The following sections are mandatory:
  - ✓ Medical Details
  - ✓ Emergency Contacts
  - ✓ Enrolment/Background Details
- Accept the declaration and enter a parent or guardian name in the box provided
- Once all details are entered click **Submit the Form**.
- You will receive a confirmation message similar to the one below as well as an email



## Your application for membership has been submitted to Coogee (NSW)

The application needs to be approved before you become a member and you must fulfill all of the Terms and Conditions of the membership process required by SLSA and the Club. You can track the status of your application anytime using your tracking ID: [100005633118#232843](#).

### Making Payment

[Click here to pay your membership fee\(s\) online](#) , or contact the club using the below details to make payment.

**Organisation Name:** Coogee (NSW)

**Phone:** 0296655138

**Email:** [admin@coogeeslsc.com.au](mailto:admin@coogeeslsc.com.au)

**Website:** [www.coogeesurfclub.com.au](http://www.coogeesurfclub.com.au)

**Postal Address:** PO Box 14, Coogee, NSW, 2034, Australia

### Joining Additional people/family members

Please note that as each person is a unique member you need to fill in all of the details for EACH Person and pay separately (or once for a family payment). [Click here if you want to join another person up](#) .

- **DO NOT** select the link to pay membership fees - payments **are not** made through this site
- **Joining Additional people/family members** – Clicking the link here will allow you to apply for membership for the next child
- The account is now in a **“Pending”** status and will remain so until full payment is made
- Once registration details are submitted for each child in the family you are ready to make a single family payment. You will be able to track the status of each application using the unique Tracking ID.

Move on to Step 2 of these instructions **“Payment Instructions”** below



## 2. Payment Instructions

A single payment can be made for *all* children in your family regardless of whether they are NEW or RENEWING members.

Complete each child's individual membership application or renewal then make **ONE** payment.

*Please note, this year we are asking all families to identify if a parent will assist by being an age assistant, water safety, help on the BBQ, or be a competition official. All of these roles are essential to the running of Coogee Minnows and we really do need all families to help us make each Sunday run.*

Each child's registration will remain in a pending state until the correct payment is made

***Family discounts apply ONLY to children who are siblings (brothers and sisters)***

- Click on the link below to make your payment. This is the **ONLY** method of payment.

<http://www.trybooking.com/CXWT>

- Read the instruction on the welcome page and proceed to make your payment
- Payment cannot be made on Proficiency Day(s)
- Once payment is accepted you will receive a confirmation email

## 3. Final Steps

- Proficiency Days are the **ONLY** opportunities for proficiency swims
- ALL children **MUST** attend one of the Proficiency Days to complete their proficiency swim
- Parents of new U6 and U7 children **MUST** attend one of the new member information evenings:
  - 6th September 6.00pm or
  - 12th September 5.30pm

ensuring that you bring date of birth documentation (unless this has already been shown at a pool proficiency). This can be a passport or birth certificate.